

STAFF TRAINING REGISTER

JULY 2014

Premises Name

Licence Number.....

NAME	COMMENCEMENT DATE	RSA CERTIFICATE		RSG CERTIFICATE		RMLV CERTIFICATE Valid for 3 yrs from issue date			APPROVED MANAGER Valid for 5 yrs from issue date			CERTIFICATE 3 in Hospitality		OTHER QUALIFICATIONS
		✓	Copy Y/N	✓	Copy Y/N	Issue Date	Expiry Date	Copy Y/N	Issue Date	Expiry Date	Copy Y/N	✓	Copy Y/N	

* All staff carrying out gaming duties or gaming tasks must hold a current Responsible Service of Gambling (RSG) course certificate within three months of commencing gaming duties or gaming tasks.
 ** All staff involved in the sale and supply of liquor must hold a current Responsible Service of Alcohol (RSA) course certificate within 30 days of commencing employment. Copies of RSA course certificates must be kept available for inspection.
 *** Approved managers must hold current RMLV course (licensee's course) certificates (includes RSA). Copies must be kept available for inspection.