Queensland Overseas Foundation Inc.

Your passport to the world...

Scholarship Application Form

Applicants

Check List

✓ Application Details completed
✓ Applicants Report completed
✓ Two Referee Reports completed
✓ Certified copies of educational qualifications

Applications must be forwarded by the advertised closing date to:

The Secretary
Queensland Overseas Foundation Inc.
GPO Box 151
Brisbane Qld 4001
1 Personal Particulars

Surname (block letters):

Given Names (in full):

Home Address:

Telephone (home):  Telephone (mobile):

Email:

Date of Birth:

Name of next of kin (for future contact):

Address:

Telephone (home):  Telephone (mobile):
### Education

#### High School

<table>
<thead>
<tr>
<th>Names and addresses of high school or colleges:</th>
<th>From:</th>
<th>To:</th>
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**Note:** A photocopy of your Secondary School Certificates should accompany this application.

#### Vocational Training

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<thead>
<tr>
<th>Names of training provider:</th>
<th>Qualification:</th>
<th>From:</th>
<th>To:</th>
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**Note:** A photocopy of your award or your vocational qualification should accompany this application.

#### Additional technical subjects or courses

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<thead>
<tr>
<th>Name of course:</th>
<th>Year:</th>
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#### Other educational awards and achievements

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<thead>
<tr>
<th>Name of qualification, award or achievement:</th>
<th>Year:</th>
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</table>
### Employment

Please outline your employment history in chronological order of all employment from leaving school or college to date of application.

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<tr>
<th>Position held:</th>
<th>From: / /</th>
<th>To: / /</th>
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<tr>
<td>Name, address and employers details:</td>
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<tbody>
<tr>
<td>Name, address and employers details:</td>
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</table>

Please provide a brief description of your present work (position and responsibilities).

**Position:**

**Responsibilities:**

Please provide further details in relation to your employment history which you consider will support your application.
4 Potential Contacts Abroad

Do you know of any possible sources/contacts to assist you in finding a job overseas in your related industry?

Name of contact:

Industry:

Address:

Telephone: Fax:

Email:

Name of contact:

Industry:

Address:

Telephone: Fax:

Email:

Are you eligible to obtain a work permit abroad? □ YES □ NO □ Not certain

If YES, please name the countries:

Do you have any country/ies of interest for the Scholarship Program?

Why have you chosen the country/countries of interest for the Scholarship Program?
5 Personal Interests and Activities

Please describe your interest and participation in community based activities (outside of your employment).

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
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________________________________________________________________________

Please describe your participation in other areas of potential interest. For example, your interests in music, sport, hobbies, etc.

________________________________________________________________________
________________________________________________________________________
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6 Applicants Certification

I hereby certify that:

1. The replies to the foregoing questions are, to the best of my knowledge and belief, true and correct;
2. If successful in my application I will complete at least 12 months’ overseas employment and return to Australia on completion of the period or periods of overseas employment approved by the Queensland Overseas Foundation;
3. I will undertake the program approved by the Queensland Overseas Foundation within 12 months of being offered the scholarship, and will make no change in employment without the consent of the Foundation;
4. I will submit (at a minimum) quarterly reports as required by the Queensland Overseas Foundation;
5. I will make contacts and associations with individuals and corporations associated with my trade in the various countries in which I am employed;
6. I will maintain a high level of interest, achievement and behaviour;
7. If dependents accompany me overseas, I will be responsible for their passages to and return from the overseas countries in which I am employed;
8. I am prepared to undertake a contract with the Queensland Overseas Foundation should I be successful in being awarded a scholarship.

Date: / Signature of Applicant:

7 Scholarship Details

1. Scholarships are provided each year by the Queensland Overseas Foundation for outstanding persons who have completed their vocational training in the last 4 years.
2. Scholarship winners may go overseas for a period of up to two years for training work and study in the trade or industry in which they are engaged. The foundation has a number of overseas contacts who may be of assistance in arranging employment overseas. Before leaving Australia, a successful candidate must conclude arrangement for work and training to the satisfaction of the Foundation. Whilst employed overseas, the scholarship winner is entitled to the salary or wages applicable to the work obtained.
3. After discussion with a successful candidate, and signing of a Scholarship Agreement, the Foundation will arrange a financial package to cover air fares, settling-in expenses and the like.

Applications must be forwarded by the advertised closing date to:

The Secretary
Queensland Overseas Foundation Inc.
GPO Box 151
Brisbane Qld 4001
Attachment 1: **Applicant Report**

Please outline your interest in the QOF scholarships and reasons for applying (including the potential benefits you would gain from the scholarship).

____________________________________________________________________________________________________________________________________________________

In addition to the information included above, please outline your key areas of interest and experience in your field / industry that you wish to develop whilst overseas.

____________________________________________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________________________________________

QOF is interested in what your plans are for your future career, so please outline these plans.

____________________________________________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________________________________________

Where did you hear about the Queensland Overseas Foundation Scholarship?

____________________________________________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________________________________________
Dear Referee

The Queensland Overseas Foundation (QOF) Scholarships provide support for young Queensland vocational graduates to test and improve their skills in an international environment.

Through an annual scholarship program the QOF Board assesses applications from across Queensland. Over 100 scholarships have been allocated since 1976 and the outcomes for the individuals, industries and communities cannot be understated.

As a referee we are seeking your assessment of the applicant based on their technical skills, ability to succeed in an international environment and willingness to contribute to their industry and community on their return to Queensland.

Your contribution to the selection process is integral in ensuring that the scholarships recipients are of the highest standard. Your commitment of time and effort is greatly appreciated by the QOF Board.

Please note that referees may be contacted directly by a member of the selection panel during the selection process.

Yours sincerely,

Peter Costantini
Chair | Queensland Overseas Foundation Inc.

Referee Report

Name: 

Relationship to Applicant: 

How long have you known the Applicant: 

Position held: 

Address: 

Telephone (work):  

Telephone (mobile): 

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Attachment 2: **Referees Report continued**

Please evaluate the applicant against these criteria

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Needs development</th>
<th>Good</th>
<th>Excellent</th>
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<tbody>
<tr>
<td>Technical skills and experience</td>
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<td>Willingness to learn</td>
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<td>Leadership qualities</td>
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<td>Personal integrity</td>
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<td>Communication skills</td>
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<td>Resourcefulness and initiative</td>
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<td>Adaptability to new situations</td>
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<td>Potential for future contribution in field</td>
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**Statement of Support**

In no more than 300 words, please expand on your evaluation against the above criteria and give reasons to support why you believe the applicant should be considered for a QOF scholarship.

Date: / /  
Signature: 

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